

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: September 29, 2009

TIME: 8:30 am

PLACE: Tulsa Port of Catoosa
Catoosa, OK

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Roger Boomer		X
DELAWARE	Dave Kendrick	X	
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick (VP)	X	
OSAGE	Scott Hilton (Sec/Treas)	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Vance		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan		X
WASHINGTON	Gary Deckard (Pres)	X	

3. Introductions
Mike Helm introduced our host, Mr. Dave Yarbrow with the Port of Catoosa. Mr. Yarbrow gave a short presentation on the Port of Catoosa.
4. Reading of the minutes of the Special Board Meeting held on August 18, 2009, and approval or modification thereof.
Dave Kendrick made a motion to accept minutes; Russell Earls seconded. Motion carried.
5. Treasurer's Report
As of August 31, the balance was \$172,549.23.
6. Discussion and possible action to approve 2009 year-end report.
Mike Helm made a motion to accept the year-end report; Tim Kilpatrick seconded. Motion carried.

7. Discussion and possible action to approve invoice #8848 for \$1500 from Michael Douglas, CPM, for audit of CED#1 for the period July 1, 2008 through June 30, 2009.
Mike Helm made a motion to approve payment of the invoice; Alva Martin seconded. Motion carried.

8. Discussion and possible action to approve projects on the following programs:
 - a. Bridge Replacement (BR)
Gary Deckard advised that all counties need to identify the sources of "other" funds on their 5-year plans. James Pruett has received updated plans from Osage, Ottawa and Washington; all plans are due to James by October 1. James also reminded the commissioners that ROW acquisitions should be complete by 12-1-09 to avoid the risk of losing their BR funds. No action taken.

 - b. County Improvements to Roads & Bridges (CIRB)
Dave Kendrick made a motion that the counties with the least amount of money currently in the overall plan would have first priority for new projects. Mike Helm seconded. Motion carried. Based on this motion, the following projects were added to the plan:

<i>Craig</i>	<i>BR #63 – Paw Paw Creek</i>
<i>Creek</i>	<i>BR #253 Sandy Creek</i>
<i>Delaware</i>	<i>BR #31 Honey Creek on S670</i>
<i>Nowata</i>	<i>Old Hwy 169 – Between Roads 4 & 5, Opossum Creek</i>
<i>Rogers</i>	<i>BR #63 - On EW410 Road</i>
<i>Washington</i>	<i>W1600 - NS3980 & Bison Rd then S on Bison 1.5 miles to City Limits</i>

 - c. Materials Request Program
MRP #16 - Craig - E240 N4400 – 2" overlay – Roy Bible made a motion to approve the project; Mike Helm seconded. Motion carried.
MRP #17 - Mayes - BR #65 – use gabion baskets to rebuild concrete headwall – Alva Martin made a motion to void MRP #12 and replace it with this project (MRP #17); Roy Bible seconded. Motion carried.

9. Discussion and possible action to pay today's County Transportation Partners meeting lunch.
Russell Earls made a motion to pay \$710.45 for lunch; Mike Helm seconded. Motion carried.

10. Set date for the next CED meeting.
The next meeting will be October 21, 10:00 a.m., at the Mayes County Fairgrounds.

11. Adjourn