

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: August 19, 2009
 TIME: 10:00 am
 PLACE: Mayes County Fairgrounds
 Pryor, OK

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Roy Bible	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick	X	
MAYES	Alva Martin	X	
NOWATA	Tim Kilpatrick (VP)	X	
OSAGE	Scott Hilton (Sec/Treas)	X	
OTTAWA	Russell Earls	X	
PAWNEE	Dale Vance	X	
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard (Pres)	X	

3. Introductions
4. Acknowledge receipt of incoming correspondence
None received.
5. Reading of the minutes of the Special Board Meeting held on July 14, 2009, and approval or modification thereof.
Russell Earls made a motion to accept the minutes as read; Alva Martin seconded. Motion carried.
6. Treasurer's Report
The current balance is \$185,509.35; interest earned was \$325.72. Check written to Guy Engineering Services for \$11,105.87. The auditor has all paperwork and should have audit to us soon. Scott Hilton verified the auditor has filed the previous audit with the state. Future deposits from OCCEDB will be electronic.

7. Discussion and possible action on 2010 budget.
Tim Kilpatrick made a motion to approve the 2010 budget (\$514,195); Mike Helm seconded. Motion carried. A copy of the 2010 budget is attached.

8. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund (ETR) (Attachment 8a)
Mike Helm made a motion to approve Osage County District 3's application for W Tina Trail in the amount of \$180,000 and Pawnee County District 2's application for Old NBI 05263 (\$116,000). Tim Kilpatrick seconded. Motion carried.
 - b. Bridge Replacement (BR) (Attachment 8b)
No action taken.
 - c. Surface Transportation Program (STP) (Attachment 8c)
No action taken (no attachment 8c).
 - d. Material Request Program (MRP) (Attachment 8d)
Delaware County requests their project be moved up due to seasonal work. Pawnee County agreed to allow Delaware to move ahead of them on the funding list. Alva Martin made a motion to approve ~~Ottawa's~~ Delaware's new application for a 2" overlay on Colcord/Flint Road and for Pawnee and Delaware to trade places on the funding list; Dale Vance seconded. Motion carried.
 - e. County Improvements to Roads & Bridges (CIRB) (Attachment 8e)
Counties were asked to submit their 7th year projects to Blick no later than 9-4-09.
 - f. American Recovery and Restoration Act (ARRA) (Attachment 8f)
No action taken.
 - g. TIGER Discretionary Grants (Attachment 8g)
It was agreed to include all the projects on Attachment 8g in the application as well as any new projects presented to Blick by 9-28-09; Russell Earls, Ray Jordan and Dale Vance will review the proposal before submission.

9. Discussion and possible action on ETR policy and procedures.
No action taken.

10. Discussion and possible action on creating standard bidding documents.
Tabled for a future meeting.

11. Discussion and possible action to approve payment of Commissioner Earls' travel expenses.
Dana Hudgins made a motion to pay Russell Earls' expenses for his trip to the Nashville NACo Conference (\$2,123.00); Tim Kilpatrick seconded. Motion carried.

12. Force Account & Locally Funded Projects - Share your success stories and cost saving ideas.
Linda Herndon shared a success story of a project nearing completion in her district. The Prairie Song Road (Durham Road) project is being constructed with the help of the Cherokee Nation, Rogers County District 2 and Washington County Districts 1 and 3.

13. Update on OCCEDB and ACCO events.
Carla Bonner asked the CED to forward the bank info to Amanda Sanders so that they can start making electronic deposits. County Transportation Partners meeting will be held again this fall. September 29 was chosen for CED1; Mike Helm will ask the Port of Catoosa if we can have the meeting there. She also reported there is an executive board meeting today on the lobbyist position.

14. Legislative report.

15. ODOT Local Government report.
Updated 5-year plans due to James Pruett no later than October 1.

16. Discussion and possible action on "Resolution to Join and Approve an Interlocal Cooperative Agreement with CED#1". This resolution should be executed and returned to the CED Program Manager before June 30, 2009.
Creek County's District Attorney will not sign the resolution; all other counties are in.
No action taken.
17. Review calendar of events (Attachment 17).
18. Links to Creek, Delaware, Rogers, Tulsa and Washington counties have been added to the CED website, www.ced1.org; are there other counties that have websites?
Ottawa County has a website; it will be added to the website.
19. Set date for the next CED meeting.
The next CED meeting will be September 29; location pending.
20. Discussion and possible action on setting dates for future training topics.
 - Gabion Baskets
 - Environmental – NEPA clearance
 - Funding Sources
 - Industrial/Lake Access
 - Sampling (Scott Wright)
 - INCOG
 - Educate our Legislators
 - LTAP – road maintenance topics
21. Adjourn

OCT Equipment sponsored lunch!