

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING

DATE: May 14, 2009
TIME: **(ACCO District Board will meet at 9:45 am)**
10:00 am
PLACE: Warren CAT
36th St North and Hwy 169
Tulsa, OK

AGENDA ITEMS

1. Call to Order by President
2. Roll Call by Secretary
3. Introductions
4. Acknowledge receipt of incoming correspondence
 - a. Pawnee County (Dale Vance) proxy letter
5. Reading of the minutes of the Special Board Meeting held on April 7, 2009, and approval or modification thereof.
6. Treasurer's Report
7. Discussion and possible action on agreement with Bill Turner to provide accounting services at an hourly rate.
8. Discussion and possible action on revising budget to allow the \$10,000 currently budgeted for travel expense to Washington, DC, to be used for other expenses.
9. Discussion and possible action to approve projects on the following programs:
 - a. Emergency Transportation Revolving Fund (ETR)
 - b. Bridge Replacement (BR)
 - c. Surface Transportation Program (STP)
 - d. Material Request Program (MRP)
 - e. County Improvements to Roads & Bridges (CIRB)
 - f. American Recovery and Restoration Act (ARRA)We hope to have some excess money to fund one or two small bridges around the August timeframe. Projects must be cleared and submitted to James Pruett by June 12.
10. Discussion and possible action on Force Account Policies and Procedures.

§69-217.1. Force account or construction on a force account basis.
"Force account" or "construction on a force account basis" means the construction of a public project performed by a public body, in whole or in part, using permanent personnel on its own payroll, using the equipment of such public body, except for specialized equipment and a qualified operator of such specialized equipment, and without hiring

outside supervision or utilizing outside direction unless it is determined such outside supervision or direction will contribute to the quality of the work being performed.

11. Force Account & Locally Funded Projects - Share your success stories and cost saving ideas.
12. BR projects for 2010 - Counties need to provide a priority by resolution by May 31.

County	1st Priority	2nd Priority
Craig		
Creek	Childres Creek BRO-119D(135)CO	BR #28 Buckeye Creek
Delaware		
Mayes	Snake Creek BRO-149D(091)CO	Salt Branch LWC BRO-149(129)CO
Nowata	BR #28 Unnamed Creek	BR #29 California Creek
Osage	Candy Creek BRF-157C(053), JP 20709	Gusso Creek BRO-157D(073), JP 22486
Ottawa	Beaver Creek	Bee Creek
Pawnee		
Rogers	BR #79 Dog Creek	BR #96 Panther Creek
Tulsa		
Washington		

13. Distribution of guideline on how to measure a bridge according to the Recording and Coding Guide for the Structure Inventory and Appraisal of the Nations Bridges (in accordance with the Code of Federal Regulations 23 CFR 650.3). (Attachment 13)
14. Update on OCCEDB and ACCO events.
15. Legislative report.
16. Education/Training report.
17. ODOT Local Government report.
18. Discussion and possible action on "Resolution to Join and Approve an Interlocal Cooperative Agreement with CED#1". This resolution should be executed and returned to the CED Program Manager before June 30, 2009.

Completed	Outstanding
Craig	Creek
Mayes	Delaware
Ottawa	Nowata
Rogers	Pawnee
	Tulsa
	Washington

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19. Review calendar of events (Attachment 19).
20. Set date for the next CED meeting.
Rogers County is hosting the next CED meeting on June 11 at 10:00 am; a map will be provided with the next agenda packet.
21. Discussion and possible action on future training topics.
22. Presentation by Warren CAT on hydraulic oil contamination control.
23. Break for lunch; lunch will be provided compliments of Warren CAT.
24. Training session will be conducted by Tulsa County Drug Task Force.
25. Adjourn