

CIRCUIT ENGINEERING DISTRICT #1 SPECIAL BOARD MEETING MINUTES

DATE: Tuesday, October 21, 2008
 TIME: 9:00 am (legislative luncheon meeting followed at 10:00 am)
 PLACE: Mayes County Fairgrounds
 Pryor, Oklahoma

1. Call to order by President (Deckard)
2. Roll call by Secretary (Hilton)

COUNTY	APPOINTED REP.	PRESENT	ABSENT
CRAIG	Marion Floyd (Roy Bible)	X	
CREEK	Roger Boomer	X	
DELAWARE	Dave Kendrick	X	
MAYES	Larry Ramsey	X	
NOWATA	Dale Epperson	X	
OSAGE	Scott Hilton	X	
OTTAWA	Russell Earls		X
PAWNEE	Joe Allenbaugh		X
ROGERS	Mike Helm	X	
TULSA	Ray Jordan	X	
WASHINGTON	Gary Deckard	X	

3. Treasurer's Report (Hilton)
The balance as of 10-21-08 was \$166,232.84.
4. Reading of the minutes of the last Special Board Meeting held on September 16, 2008, and approval or modification thereof. (Deckard)
Duke Epperson made a motion to accept the minutes; Dana Hudgins seconded. Motion carried.
5. All public buildings need to carry flood insurance if flooding is possible - reference FEMA Policy 958.3 (Julie)
Flood insurance needs to be acquired on all public buildings. If public buildings do not have flood insurance then FEMA will only pay a very small portion of cost to repair.
6. Discussion and possible action on a Vendor of the Year award. (Deckard)
Vendor award is being proposed for Chuck Trimble, Keystone Equipment, who has served the counties for years. He will be retiring soon. Propose to give a Vendor of the Year award to Chuck Trimble. Larry Ramsey made motion and Roy Bible seconded. ACCO will order the plaque, knife, or whatever the CED wants. The hat was passed; \$167 was collected and given to Gail. The award will be presented at the next meeting.

7. Discussion and possible action on officer positions (Deckard)
Discussions will be held at the November meeting and vote in December meeting.
8. Discussion on current STP application process (Blick)
Blick explained that only six of the eleven CED#1 counties are eligible to apply for 2013 STP funding (Craig, Nowata, Osage, Ottawa, Tulsa and Washington). Advised them to obtain accident data as soon as possible and get their applications turned in to ACCO no later than December 5 at noon. Only one application can be accepted from each of the 6 counties.
9. Discussion and possible action on hiring contract employee for accounting, record keeping and administration. (Deckard)
Motion to hire contract accountant (Bill Turner) on an hourly basis for a few months. Then an established price can be determined. A letter agreement was suggested for the contracted hourly rates. Dana Hudgins made a motion. Ken Crowder seconded. Motion carried.
10. Discussion and possible action on ETR procedures. (Robinson)
Randy Robinson presented the ETR fund program. The amount available to CED#1 is about \$3.5 million. Agreement, resolution, and contract will be provided per project. One request per county; however, the application may cover more than one project. If a county has received funds, they cannot receive additional funds until the original funds are repaid. This is a cash flow fund and must be reimbursed within 1 year. No action taken.
11. Update on state-wide events. (Robinson)
 - a. *New commissioners that did not receive training last December had an impromptu training due to numerous recent legal actions against Counties. Suggest CED support the legislative issues and attend the meetings. Need all new commissioners to receive training.*
 - b. *Randy suggested a district-wide BR program instead of a county BR program. Develop a 5-yr CED plan and rotate BR funding. The ACCO district board would need to change the policy. Dana would like to see some parity in funding if a district 5-yr BR funding is developed.*
 - c. *The HOPE petition is underway. If this law is added to the constitution then the State must fund at the regional average which is about \$800 million for education. This would drastically affect all other programs such as transportation. We need to defeat this.*
 - d. *Does anyone have questions on ACCO bylaws? This coming conference the changes will be reviewed and approved. Get your suggestions in by end of October. 2/3 of the bylaw votes received back to ODOT will decide the fate of bylaw changes.*
 - e. *Add regular meetings versus special meetings discussion at next CED#1 meeting.*
12. Set date for the next CED meeting. (Deckard)
November 12th at 4pm during the ACCO conference at the Biltmore Hotel.
13. Adjournment. (Deckard)
Larry Ramsey made a motion to adjourn; Duke Epperson seconded. Motion carried.